NEW STUDENT APPLICATION

APPLICATION DEADLINE: February 6, 2015
TRiO UPWARD BOUND APPLICATION CHECKLIST
2014-2015 Academic Year

Thank you for your interest in the Rutgers-Newark TRiO Upward Bound Program. Upward Bound is a rigorous, FREE year-round program designed to serve students who are interested in attending college. Please take the time to complete the entire New Student Application before it is returned.

Please Do Not forget to include the following information with your application:

___ Signed Student Application INCLUDING personal statement
___ Completed Teacher/Counselor Form
___ Copy of parents’ 2014 1040 IRS form or other income verification (required by the US Department of Education)
___ Copy of resident alien card (if applicable)
___ Copy of your citizenship status or permanent residency status (i.e. copy of social security card or alien registration card)

Please return complete application to:

Mailing Address:
TRiO Upward Bound Program, Room 117
Rutgers University-Newark
Academic Foundations Center
110 Warren Street
Newark, New Jersey 07102
Telephone: (973) 353-3544

Fax:
(973) 353-2534

Drop Off Application at:
Bradley Hall, Room 117
110 Warren Street, Newark, NJ 07102

Applications will be accepted through February 6, 2015. Family interviews will occur on a rolling basis, with final decisions made by March, 2015.
PART 1: RECRUITMENT

How did you learn about the Upward Bound Program? (Check all that apply)

☐ School Presentation
☐ Community Based Organization
☐ Guidance Counselor
☐ Friend/Family
☐ Teacher
☐ Facebook/Website
☐ Other, please specify: ________________________________

PART 2: STUDENT INFORMATION

Name ___________________________________________ Gender ☐ Female ☐ Male
LAST ___________________________ FIRST ___________________________ M.I. ___________________________

Address ___________________________________________ ___________________________________________ STREET/APT. # _______ CITY _______ STATE _______ ZIP _______

Student E-mail Address ___________________________________________ Cell Phone Number (______) __________________

Social Security Number ___________________________________________

REQUIRED BY THE U.S. DEPARTMENT OF EDUCATION - DO NOT LEAVE BLANK. Copy of social security card required.

Date of birth _______ / _______ / _______ Place of birth ___________________________________________

MONTH DAY YEAR CITY STATE

Citizenship Status: ☐ U.S. Citizen ☐ Permanent Resident ☐ Other, explain ___________________________________________

If “Other”, include country of citizenship __________________ and country of birth ______________________________

If you are a US Permanent Resident, what is your Resident Alien Registration Number ____________________________

PLEASE ATTACH A COPY OF YOUR SOCIAL SECURITY CARD AND ALIEN REGISTRATION CARD.

Racial/Ethnic Background: (Check ONE)
☐ American Indian or Alaska Native ☐ Native Hawaiian or other Pacific Islander
☐ Asian ☐ Hispanic/Latino
☐ Black or African American ☐ Two or More Races
☐ Caucasian

First language, other than English ___________________________ Language spoken in the home ___________________________

Are you participating in the free or reduced lunch program at school? ☐ Yes ☐ No
☐ Free ☐ Reduced ☐ Denied ☐ Does not Apply

Please specify: ___________________________________________

Have you ever been in another Upward Bound or Talent Search Program before? ☐ Yes ☐ No

If yes, at what institution and when? ___________________________________________
PART 3: ACADEMIC INFORMATION

Middle School: ____________________________ City, State: ____________________________

High School:

☐ East Orange STEM Academy
☐ East Orange Campus High

☐ Cicely L. Tyson Community School of the Performing & Fine Arts High School

Current Grade Level: _________

Are you receiving native language instructional support services (e.g. ESL classes)? ☐ Yes ☐ No

Did you receive extra support from your school during the academic year? ☐ Yes ☐ No

If so, please explain:

____________________________________________________________________________________________

Are you currently taking honors/advanced classes? ☐ Yes ☐ No

Have you had disciplinary action from school (suspensions/expulsions)? ☐ Yes ☐ No

If yes, please detail disciplinary action and outcome:

Date of incident: _____/_____/

____________________________________________________________________________________________

____________________________________________________________________________________________

____________________________________________________________________________________________

____________________________________________________________________________________________

_____________________________ _____________________________________________________________________________________________________

Extra-Curricular Activities and Hobbies:

____________________________________________________________________________________________

List any awards or honors you received in the past three years:

Award Name: ____________________________

☐ Academic ☐ Athletic ☐ Artistic ☐ Community Service ☐ Employment ☐ Extracurricular Year Received_______

Award Name: ____________________________

☐ Academic ☐ Athletic ☐ Artistic ☐ Community Service ☐ Employment ☐ Extracurricular Year Received_______

Program Eligibility and Needs Assessment:
In what areas do you need help from the Rutgers-Newark Upward Bound Program? (Please select all that apply)

☐ College Entry Information ☐ Improving Grades Overall ☐ Assistance with Educational/Career Goals
☐ Tutoring Services/Resources ☐ Financial Literacy Information ☐ Test Taking Skills (standardized tests)
☐ Financial Aid Information ☐ Other: ____________________________

TRIO Upward Bound Program • Academic Foundations Center • 2014-2015
## TO BE COMPLETED BY THE PARENT OR GUARDIAN

### Adult #1 Name

_____________________________________________

Relationship: __________________________________

Address: _______________________________________

_________________________________________________________________________________

Home #: (______) ________________________________

Cell phone #: (______) __________________________

E-mail: _________________________________________

Work #: (______) ________________________________

Employer: ______________________________________

E-mail _________________________________________

Highest level of education **completed** by Adult #1

(please check only one)

○ Less than high school  ○ High school  ○ GED
○ 2-Year College/Degree  ○ Bachelor’s Degree
○ Masters

Is there legal documentation preventing the parent from accessing the student’s record?  ○ Yes  ○ No

With whom does the student live?  ○ Both Parents  ○ Mother  ○ Father
○ Stepparent (specify) ________________
○ Foster Parent(s)  ○ Group Home
○ Guardian (specify) ________________

### Adult #2 Name

_____________________________________________

Relationship: __________________________________

Address: _______________________________________

_________________________________________________________________________________

Home #: (______) ________________________________

Cell phone #: (______) __________________________

E-mail: _________________________________________

Work #: (______) ________________________________

Employer: ______________________________________

E-mail _________________________________________

Highest level of education **completed** by Adult #2

(please check only one)

○ Less than high school  ○ High school  ○ GED
○ 2-Year College/Degree  ○ Bachelor’s Degree
○ Masters

Is there legal documentation preventing the parent from accessing the student’s record?  ○ Yes  ○ No
PART 5: PARENT/GUARDIAN FINANCIAL INFORMATION

TO BE COMPLETED BY THE PARENT OR GUARDIAN

☐ Check box if applicant is a Foster Child/Ward of the Court. Skip income information below.

The U.S. Department of Education provides funding for the Upward Bound Program and requires that the Program gather this data in order to determine student admission eligibility. We cannot accept applications without proof of income. The information you give us will be kept confidential.

1. Did you file a Federal Income Tax Return LAST year?   ○ Yes   ○ No
   If “yes” please enclose a copy of last year’s Federal 1040, 1040-A or 1040EZ tax form.
   If “no” please complete the information in question #2.

   TOTAL TAXABLE INCOME (from federal tax return): $ ____________

   FAMILY SIZE (on taxes) in 2014: ____________

2. If you did not file an income tax form last year or you are a recipient of public assistance, please indicate the source and the TOTAL amount of any and all income you received last tax year for each of the sources listed below
   Please remember to enclose a copy of any documentation that proves the income(s) source(s) that you list below

   Self-employment   $ ________________   Unemployment   $ ________________
   Social Security   $ ________________   Disability Payments   $ ________________
   AFDC/Welfare     $ ________________   Other Income     $ ________________

   PLEASE SUBMIT A COPY OF YOUR MOST RECENT (2014) INCOME TAX RETURN ALONG WITH THIS APPLICATION
   YOUR APPLICATION WILL NOT BE CONSIDERED COMPLETE WITHOUT PROOF OF INCOME.

PART 7: PERSONAL STATEMENT

On a separate piece of paper, type a 250 word (4-6 paragraph) personal statement/autobiography. An autobiography is an account or story of your life. Include any information you feel may assist the Upward Bound Program Admissions Committee in learning about why you should be admitted to the program.

In your autobiography, make sure to answer questions such as –
   Who are you?
   What role does your family play in your life?
   Why are you interested in becoming part of Upward Bound?
   What has been your academic journey?
   What are your favorite and least favorite subjects?
   What are your future plans?
*** IMPORTANT SIGNATURE **

By signing below, we/I certify that all of the information given in this application is true and correct to the best of my knowledge. I understand that any false or misleading information may result in disqualification of the applicant.

_______________________________  ________________  
Student's Signature  Date

_______________________________  ________________  
Parent/Guardian’s Signature  Date

_______________________________  ________________  
Parent/Guardian’s Signature  Date

Privacy Statement

The Department of Education is authorized to collect information to implement the Upward Bound program under Title IV of the Higher Education Act of 1965. In accordance with this authority, the Department receives and maintains personal information on participants in the Upward Bound program. The principle purpose for collecting this information is to administer the program, including tracking and evaluating participants’ academic progress. The information that is collected on this form will be retained in the program files and may be released to other Department officials in the performance of official duties.

Thank you for completing this application for the Upward Bound Program at Rutgers University - Newark

Please Note: Once all forms are received, including a copy of the income documentation, the Upward Bound Office will contact the applicant to schedule an interview and placement test. It is the applicant’s responsibility to ensure that the application package is completed and signed.
Authorization for Release of Academic Record/Transcript

To Parent/Guardian: Please complete and sign this form if you authorize disclosure of your student’s educational records to the Upward Bound Program at Rutgers University-Newark.

Student Name: ____________________________________________  Grade Level __________

Date of Birth: __________ / __________ / __________  School ID: __________

High School Name:
☐ East Orange Campus High
☐ East Orange STEM Academy
☐ Cicely L. Tyson Community School of the Performing & Fine Arts High School:

I hereby voluntarily authorize the school to release information to Rutgers University-Newark Upward Bound Program. Specifically, I authorize disclosure of the following information or category of information – class schedules, standardized test scores (NJ ASK, HSPA, and NJ Biology Competency Exam), quarterly report cards, end-of-year transcripts, disciplinary actions, evaluations, attendance history and medical records for the purposes of evaluating eligibility for admission and participation. This authorization will remain in effect from the date it is executed until revoked by me, ________________, in writing, and delivered to the Upward Bound Program at Rutgers University-Newark.

Name ____________________________________________________  Gender? ☐ Female ☐ Male

ADDRESS___________________________________________________________

STREET/APT. #  CITY  STATE  ZIP

Student’s Signature: ___________________________  Date: ________________

Parent’s Signature: ___________________________  Date: ________________

To the School: The student above is applying, or is a participant of, the Rutgers University-Newark Upward Bound Program. Please forward copies of the student’s educational records (including academic records and current/past services) to:

Upward Bound Program
Yanett Salazar Bagce
Director, TRiO Upward Bound Program
Rutgers University-Newark
Academic Foundations Center
110 Warren Street, Bradley Hall 1st Floor
Newark, New Jersey 07102
Telephone: (973) 353-3544
Fax: (973) 353-2534
yanett.bagce@rutgers.edu

TRiO Upward Bound Program • Academic Foundations Center • 2014-2015
Teacher/Counselor Recommendation Form

To the teacher/counselor: The Upward Bound program is a free, federally-funded college access program designed to prepare and motivate students with academic potential for success in postsecondary education. Your evaluation of the nominee is extremely helpful to us during the admission process. Thank you for your feedback!

Teacher/Counselor Name: ________________________________ Class/Subject: ________________________________

Student Name: ________________________________ School: ________________________________ Grade: ________

Is this student currently enrolled in your class? □ Yes □ No

Do you have any concerns with tardiness and/or attendance? If yes, please explain:
__________________________________________________________________________________________________________________________________________________________________

Are you aware of any disciplinary violations or behavioral problems the student is dealing with? If yes, please explain:
__________________________________________________________________________________________________________________________________________________________________

Are you aware of any family circumstances that presently affect or have affected the applicant’s life at school?
__________________________________________________________________________________________________________________________________________________________________

Please list any other agencies involved with the child/family:
__________________________________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________________________________

For ESL students:
Compared to native English speakers in the same grade level, this student’s English WRITING skills are:
□ Better □ Same □ Not as good

Compared to native English speakers in the same grade level, this student’s English READING skills are:
□ Better □ Same □ Not as good

Please add any additional information, comments or special circumstances that may be helpful in evaluating the qualifications of this applicant.
__________________________________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________________________________

Teacher/Counselor Signature: ________________________________ Date: ________________________________

Teacher/Counselor Phone: ________________________________ E-mail: ________________________________